

## **USE OF FACILITIES FEES**

The Board of Education reserves first claim to the use of its own property. Cancellations to outside groups may be made by school authorities without prior notice. Permission to use facilities is based upon this provision. The use of facilities on holidays and during summer months will be restricted if it interferes with annual or special maintenance practices.

It is the desire of the Board that some use be made of the facilities under its jurisdiction for educational and recreational activities. To extend the privilege of using these facilities, the Board of Education finds it necessary to seek compliance to its regulations governing the use of school facilities. The use by outside groups during the school day is discouraged.

The Board may find it necessary to charge a fee for the use of school buildings and facilities by organizations not directly associated with the schools. These fees will be used to defray a portion of the expenses made by increased use of heat, lights, custodial and/or other services. Fees are assessed based upon a fee schedule approved and adopted by the Board of Education.

Use of school district facilities by Bucklin Recreation Commission shall be regulated by separate agreement approved by the Recreation Commission and the Board. The agreement shall be reviewed periodically and may be amended by mutual consent. The Board retains the right to cancel the agreement upon notification to the Recreation Commission.

**USAGE PROCEDURES & PROVISIONS FOR OUTSIDE GROUPS:** (A) Application for use of facilities: (See Appendix)

Organizations or individuals wishing to schedule use of school facilities will make application to the Unified Office seven days in advance.

(B) Supervision:

Organizations using the facilities must be supervised by an adequate number of adult sponsors. Groups of individuals using the facilities must designate an individual who will be responsible for opening and securing the facility, returning the key(s), and any damage to the facility, furnishings or equipment.

(C) Use of Tobacco Products in District Facilities Prohibited:

No person shall be permitted to use tobacco products in any district facility at any time.

(D) Use of Gym Floor All persons participating in physical education or athletic activities will wear approved gymnasium shoes.

(E) Damage to School Property - Need for Custodial Services:

Damage to school property will be assessed to the using organization or the individual with declared responsibility for a group..

(F) Consumption of Alcoholic Beverages:

There shall be no alcoholic beverages brought to, served, or consumed in the buildings or on the grounds. Individuals under the influence of alcohol will be asked to leave.

(G) Closing of Buildings:

All buildings will be closed at 10:00 p.m. unless special arrangements have been made.

Outside groups will be referred to the Principal, who in cooperation with the Superintendent, will schedule the facilities as needed with the following in mind:

- 1 . If a custodian and/or specified employee will be required to be present when school facilities are used by non-school organizations or groups. The custodian will be paid by the group or organization at his regular overtime rate with a two hour minimum charge.
2. If, in the event the school kitchen is used, one of the school cooks will be required to be present and paid her regular overtime rate with a two hour minimum charge.
3. If, in the event the weight room is used, one of the school personnel properly trained in weight lifting and first aid will be present and paid in agreement with the outside group. This includes the summer months.
4. The school gyms will not be used for public dances.

The Principal will employ the custodian, cook, or other necessary personnel.

The Superintendent has the responsibility of final approval for use of the facilities.

**COST OF USE OF FACILITIES: Classifications:**

Group I Commercial

Group II Civic, political, religious, charitable, or other non-profit events with no admission charge, no collection, or sale of any merchandise.

Group III Organization listed in Group II where there is an admission charge, collection or sale of merchandise.

Group IV Groups participating in physical fitness or other athletic activities which are open to any member of the public without membership fees, participation charge, or other affiliation.

Group V Groups participating I physical fitness or other athletic activities which require membership fees, participation charge or affiliation.

**GYM, FOOTBALL FIELD, OR TRACK:**

	DA Y & NIGHT COST	DAY OR NIGHT PER	HOUR
GROUP I	\$300	\$210	\$105
GROUP II	N/C	N/C	N/C
GROUP III	\$ 65	\$ 50	\$ 15
GROUP IV	N/C	N/C	N/C
GROUP V	\$ 65	\$ 50	\$15