

August 18, 2008

Dear Parents,

At this time we are in a transition period due to the new locks being installed on the school districts outer doors. During the school hours, each employee is responsible for the well being of our students. The students are most important possession of each family. The district becomes liable for the welfare of the students during school hours.

I would like to explain the situations with the locked and unlocked doors at the Bucklin Elementary. The west doors at the south end of the elementary building will always be locked. The main entrance to the elementary building will have doors unlocked until our 8:15 am bell rings for classes to start, at that time these doors will also be locked. If a student comes to school after 8:15 am they will need to enter the building through the main high school west door and report to the office to check in and pick up their admit slip. This main entrance to the elementary building will be unlocked at the end of our school day so you may come into the building to wait on your child to be dismissed from their classroom.

As the elementary building administrator, I have been working with the superintendent on the completion of the district crisis plan. We have been discussing a central area for daily student entrance and parent or guardian pick up at the end of the day for safety purposes. We realize this is a change for you as parents and guardians, but our students well being is the purpose for this change.

Thank you,
Mrs. Sandra Schadeegg
PreK-4 Elementary Principal
Bucklin School District #459
Bucklin, Kansas 67834